:515 Fortune Ambience, 4/2, South Tukoganj,

1494909786: ni.oo.oodsy@itsynbnilim: milem-3, E-73624. Near Hotel Surya, Indore - 452 001 (M.P.)

СНАВТЕВЕР АССОИИТАИТS MILIND NYATI & COMPANY

Branches :(1)LIG 24, Kaidarnath Lathi, Harshwardhan Nagar,

Near Allahabad Bank, Bhopal - 462 003 (M.P.) (2) A-528, Shrinath Puram Kota - 324010 (Raj.)

### INDEPENDENT AUDITOR'S REPORT

**AlidoM** 

Phone

.O.H

**PANSEMAL DIST. BADWANI** NAGAR PARISHAD The Members of '0.L

## Report on the Financial Statements

year ended 31/03/2020 and other explanatory statement. PANSEMAL DIST. BADWANI which comprise the income and expenditure for the We have audited the accompanying financial statements of NAGAR PARISHAD

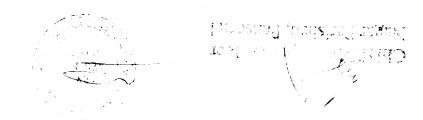
## Management Responsibility for the Financial Statements

view and are free from material misstatement, whether due to fraud or error. preparation and presentation of the financial statements that give a true and fair the accuracy and completeness of the accounting records, relevant to the adequate internal financial controls, that were operating effectively for ensuring council. This responsibility includes design, implementation and maintenance of that give a true and fair view of the financial position, financial performance of the The Management is responsible for the preparation of these financial statements

## Auditor's Responsibility

misstatements. reasonable assurance about whether the financial statements are free from that we comply with ethical requirements and plan and perform the audit to obtain issued by the Institute of Chartered Accountants of India. Those Standards require our audit. We conducted our audit in accordance with the standards on auditing Our responsibility is to express an opinion on these financial statements based on

misstatements of the financial statements, whether due to fraud or error. In depends upon auditor's judgment, including the assessment of the risk of material amounts and disclosure in the financial statements. The procedure selected An Audit involves performing procedure to obtain audit evidence about the



making those risk assessment, the auditor considers internal control relevant to the Company's preparation and fair presentation of the financial statements in audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of financial statements.

We believe that audit evidence we have obtained id sufficient and appropriate to provide a basis for our audit opinion.

**Opinion** and to the best of our information and according to the explanations given to us, the financial statements give the information required by the ULB in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India:

(a) In case of the income and expenditure, of the income & expenditure for (a) In case of the income and expenditure, of the income & expenditure for (b) In case of the income and expenditure).

(b) In the case of the Receipts & payment Account, source and application of In the case of the Receipts & payment Account, source and application of

funds for the year ended 31st March, 2020.

**Scope of audit work**As required by the letter no./1698/audit/2020 Pansemal, dated 29/06/2020 issued by Office of Nagar Parishad Pansemal Dist Barwani, we give in the "scope of the audit report" a statement on the matters specified in the above mentioned

letter, to the extent applicable.

Lagar Parished ingene

Place: Indore

For Milind Myati & Co. Chartered Accountants FIRM REG.No.014455C

CA Milind Nyati Partner

M.No.404991 M.No.404991 M.No.404991

## Auditor's Scope of Work

Commi	viii. The ca	vii. The au and ve accoun	tne report.	vi. The audrevenue targets.	v. The ent	iv. Delay b brought	iii. Percentt various Nagriya year sha	the course money account.		<ul><li>Audit of Revenue</li><li>i. The auditor</li></ul>	The auditor's scope	S No.
0	7 - 1	The auditor shall verify the interest income from FDR's and verify that interest income is duly and timely accounted for in cash book.	Of t.	The auditor shall specifically mention in the report, the revenue recovery against the quarterly and monthly targets. Any lapses in revenue recovery shall be part of	The entries in cash book shall be verified.	Delay beyond two working days shall be immediately brought to the notice of Commissioner/CMO.	0.7	nterfoils of receipts books and ver	sources.	of Revenue  The auditor is responsible for of revenue from various	The auditor's scope of work is indicative, but not Limited to the following	Particulars
Magar Parishan Panagran	The original/renewed FDRs are made with the perinission of civio and inclinic	We have verified the Interest income on FDR with interest Certificate and also documents related to FDR are presented before us for verification and we verify the same and found in order. However it has been observed that 1 FDR amounting to Rs. 25 Lakhs found missing. (FD No. 023745110001191)	Revenue recovered as per Receipt and Payment account for the year 2019-20 is not matching with Tax recovery sheet provided by the Nagar Parishad, the same has been reported in abstract sheet and <b>Annexure – I</b> . <b>Please Refer Abstract Sheet for details</b> .	has been decrease in revenue under various heads in current year. It has been explained to us that due to Covid-19 outbreak amount of revenue recovery have decreased. Balance dues will be recovered in the next year.	Entries in cash book have been vermed on amount of the current Year. There	No such major delay has been observed barring remains	the abstract sheet.	counterfoils of receipts books and obscrved that money is duly deposited in the bank account in time.  All the increase and decrease in terms of figures and % have been reported in	We have verified revenue receipts on random sampling	We have verified the revenue on random sampling basis from various sources.	φ	Auditor's Comments
Page 1 of 5	I OI CMO alla i Mc.	Certificate and also lification and we bserved that 1 FDR 110001191)	or the year 2019-20 Nagar Parishad, the I.	ent year. It has been of revenue recovery year.	current Year. There	no hasis.		e been reported in	npling basis from	m various sources.		

18) He shal per Acc	17) The aud account	> Audit of Book Keeping	viii The a	vii. All the cobtainecobservat	vi. During to checked. financial compete	v. He shall also with the guid government.	iv. He shall scheme is	iii. He shoul and guide	ii. He is also	i. The auditor is r
He shall verify that books and stores are maintained as per Accounting rules applicable to urban local bodies.	The auditor is responsible for audit of all books of accounts as well as stores.	Keeping	The auditor shall verify that all temporary advances have been fully recovered.	All the cases where appropriate sanctions have not been obtained shall be reported and the compliance of audit observations shall be ensured during the audit and noncompliance shall be brought to notice of CMO.	During the audit of financial propriety shall also be checked. All the expenditure shall be supported by financial and administrative sanctions accorded by competent authority.	verify that the expenditure is in acidelines, directive acts and rules issue	He shall verify that the expenditure for a particular scheme is limited to the funds allotted for that scheme.	He should also check monthly balances of the cash book and guide the accountant to rectify errors, if any.	He is also responsible for audit of checking the entries in cash book and verifying them from relevant vouchers.	The auditor is responsible for audit of expenditure under all the schemes.
Expenditure account and balance sheet were not prepared as still Single-entry system is followed. So, we have conducted audit as per prevailing Single-entry system. Please Refer Abstract Sheet for details.	We have been provided only with Receipt and payment account. Income & Expenditure account and balance sheet were not prepared as still Single-entry system is followed. So, we have conducted audit as per prevailing single-entry system.		As informed to us, there were no temporary advances given to stail.	We have observed that appropriate sanctions have been obtained for incurring expenditures.	by competent authority. Please Refer Abstract Sheet for details.	ccoun	No separate accounts were maintained for the expenses incurred therefore we are unable to comment upon the same.	We have checked monthly balances of the cash book and no discrepancies were observed.	We have verified the same on random sampling basis.	We have audited the expenditures on random sampling basis under the schemes.

Chief Municipal Chicer Magar Parishad, Pansonal

	cash book.
We have randomly verified interest earned and found the same in line	77) Interest earned on FDR shall be verified from entries in
No such case observed.	The cases where FDR's are kept at low rate of interest than the prevailing rate shall be immediately brought to the notice of CMO.
Proper records of FDR's are maintained and all renewals are done on timely basis.	25) It shall be ensured that proper records of FDR's are maintained and all renewals are timely done.
We have physically verified all the FDRs. One FDR amounting to Rs. 25 Lakhs found missing. (FD No. 023745110001191)	24) The auditor is responsible for audit of all FD's.
	> Audit of FDR
We have verified the reconciliation of the accounts of receipts and payments for project funds from respective documents on random sampling basis.	The auditor shall reconcile accounts of receipts and payments especially for project funds.
Fixed Asset Register is not maintained	The auditor shall verify the fixed asset register form other records
Grant register has not provided to us, however of statement is verified with Receipt and Payment account.	He shall be responsible for verifying the entries in the Grant register. The receipts and payments of grants shall be duly verified from entries in cash book.
BRS have been verified from the records of ULB and bank concerned.	20) BRS shall be verified from the records of ULB and bank concerned.
No advance is granted by	that whether all the advances are timely recovered as per conditions of advance.
No advance is granted by the Nagar Parishad during the FY 2019-20.	



	ر د	ω	31)	30)	29)	28)	Y
	2	32)					udit
notice of CMO.	The cases of extension of RG's shall be brought to the	The conditions of BG's shall also be verified; any BG with any such condition against interest of ULB shall be checked and reported.	The BG's, if received in lieu of bid processing fee shall be verified from issuing banks.	He shall verify the receipts of tender fees both during construction and maintenance period.	He shall check whether competitive tendering process is followed		4
	No BG is received.	No BG is received.	No BG is received.	We have verified the same on random sampling basis.	below Rs.1,00,000 table quotations were submitted by prospective contractors (At least three quotes). Nagar Parishad after considering all the quotations, gives the contract to the competent contractor as per defined rules.	We have verified the telider and plus on random sampling such	to the tenders of hide on random campling basis



				<b>V</b>
37)	36)	35)	34)	Audit
The auditor shall specifically point out any diversion of funds from capital receipts, loans, grants to revenue expenditure and from scheme to another.	He shall perform audit of loans provided for physical infrastructure and its utilizations.	The auditor is responsible for audit of grants given by SG and its utilization.	The auditor is responsible for audit of grants given by CG and its utilization.	Audit of Grants and Loans
Since separate records for utilization of grants were not maintained by the Nagar Parishad and proper classification was not made in capital and revenue receipts and expenses, we are unable to comment upon the incidences relating to diversion of funds from capital receipts/ Grants/Loans to revenue nature expenditure and from one scheme/project to another.  Only bank statement was available which didn't provide clarification regarding use of grant received.	As informed to us, no loans provided during the year 2019-20. Further no such loans observed in trial balance and Receipt and Payment.	We have verified various grants received from bank statement and Receipt and Payment account.  No separate records for utilization of grants were maintained by the Nagar Parishad. In the absence of which we are unable to comment whether the grant have been utilized for the specified purpose.	We have verified various grants received from bank statement and Receipt and Payment account.  No separate records for utilization of grants were maintained by the Nagar Parishad. In the absence of which we are unable to comment whether the grant have been utilized for the specified purpose.	



# Revised Abstract Sheet for Reporting of Audit Paras for the Financial Year 2019-20.

Name of ULB

Pansemal

Name of Auditor

Milind Nyati & Co

iv. De G		Ć.	#.	i. संपत्ति Tax)		राजस्व कर वसूली	1	Sr. Pai	
उपकर (Urban Development Cess) शिक्षा उपकर (Education Cess)	कर (Urban velopment Cess)	नगरीय विकास	समेकितकर (Consolidate Tax)	संपत्तिकर (Property Tax)		वसूली		Parameters	
2,61,494.00		2,61,494.00	2,54,840.00	13,80,524.00	2018-19#	Re	Audit of Revenue	Description	
	1,65,649	1,65,649.00	2,57,528.00	7,84,832.00	2019-20*	Receipts in Rs.	nue		
	(36.65%)	(36.65%)	1.05%	(43.15%)	<u> </u>				
duly recovered in the current year.	There has been reduction in recovery Nagar in the current year 2019-20 due to should	There has been reduction in recovery Nagar in the current year 2019-20 due to COVID 19 lockdown. Dues will be duly recovered in the current year.	There has been good recovery in the current year 2019-20. Old dues were duly recovered in the current year.	There has been reduction in Nagar Parishad recovery in the current year 2019-20 should take steps to due to COVID 19 lockdown. Dues recover the dues on will be duly recovered in the current timely basis.  year.	-			Remarks / Observatio ns in Brief	
timely basis.	should take steps to recover the dues on	take r the basis	1	In Nagar Parishad 9-20 should take steps to Dues recover the dues on rrent timely basis.				Suggestions	

Chief March

Page 1 of 8

				viii.			VII.	VI.	v.	गैररा
* These figures are taken from Receipt and payment account for the year 2019-2	# Figures for FY (201	महायोग	कुलयोग	अन्य कर/शुल्क Other Tax)	Management Consumer Charges)	(Solid Waste	्ठोस उपरिश्ष्ट प्रबंधन	जल उपभोक्ता प्रभार (Water Consumer Charges)	भवन-भुमि किराया (House Rent)	गैर राजस्व वसुली
en from Receip	8-19) are taken	47,63,276.00	26,04,924.00	1			1	15,53,110.00	10,51,814.00	
ot and payment :	from previous S	37,21,629.00	23,47,971.00	1			ı	13,95,298.00	9,52,713.00	
account for th	statutory Aud	(21.86%)	(9.86%)	1			ı	(10.16%)		
ne year 2019-20 provided by Nagar Parishad Pansemal.	# Figures for FY (2018-19) are taken from previous Statutory Audit Report for the FY 2018-19.						1	there has been reduction in recovery in the current year 2019-20 due to COVID 19 lockdown. Dues will be duly recovered in the current year.	1	
had Pansemal.				•			ą	should take steps to recover the dues on timely basis.	d tak over t nely b	

Chief Maria par Officer.

4				2	Sr.
Audit of FDR			Audit of Book Keeping	Audit of Expenditure	Parameters
FDR	Fixed Asset Register	Pradhan Mantri AvaasYogna Register	Vouchers	Electricity and other expenses	Description
During the verification of FDRs of Nagar parishand it was observed that one of the FD (FDR No. 023745110001191 amounting to Rs. 25,00,000/-) was missing.	Fixed Asset Register is not maintained. There are no records as to number of fixed assets purchased during the year, deprecation charged during the year, Assets held for disposal and hence same cannot be commented upon.	We have randomly checked the same found in order.	We have checked voucher on sample basis and found the same arranged in chronological order and duly signed by the Adyaksh.	Electricity and other expenses are accounted for in the books on cash basis.	Remarks / Observations in Brief
should be obtained and held on record.			1	All the expenses should be booked on accrual basis.	Suggestions

Γ	6	8
	Audit of Grants and Loans	Audit of Tender/ Bids
	Grants received by the government with clarification as to where the amount granted has to be utilized.	E- Tendering is applicable for all the tenders above Rs.1,00,000.00 For tenders below Rs.1,00,000.00 table quotations were submitted by prospective contractors (At least 3). Nagar Parishad after considering all the quotations, gives the contract to the competent contractor.
	No separate rccords for utilization of grants were maintained by the Nagar Parishad. In the absence of which we are unable to comment whether the grant have been utilized for the specified purpose.	As per our sample check, all the contracts were allotted to contractors through tender/ bids and the process is duly conducted by the competent official.
	should be prepared for usage of grants, so that it can be identified whether the grant has been used for the specified purpose.  Proper classification of each entry should be prepared, so each and every entry is tailed with statements.	Nagar Parishad should assess quotations and compare quoted prices from market/ E-platforms before purchasing anything.

Control 2 1 0 fact



			<u>.</u>																										
													∞																7
etc.	and other grants	tax, Stamp duty	Octroi, Entry	excluding	revenue receipts	with respect to	Maintenance)	Operations and	Salary,	(Establishment,	expenditure		a) Percentage of							another	scheme/project to	from one	expenditure and	revenue nature	Grants/Loans to	receipts/	funds from capital	to diversion of	Incidences relating
													78%														,	<u> </u>	Classification of capital
																													and
																													revenue
						receipts.	expenditure incurred and revenue	approximate % of revenue	are able to	in Receipts and Payments	is not done under various heads	followed and proper classification   should	As double entry system is not	grant received.	clarification regarding use of	available which didn't provide	Only bank statement was	scheme/project to another.	expenditure and from one	Grants/Loans to revenue nature	funds from capital receipts/	incidences relating to diversion of	unable to comment upon the			oper classification was not		e not	Since separate records for
									revende expendicule.	account of capital and	receipt and payment												expenditure.	revenue and capital		account of revenue and		should be done in	

	Enclosed Bank Reconciliation Statement)			
	(For More details Refer		regularly.	
	which is unidentified.	RTGS.	been prepared	
accounted for.	received as per Bank statement accounted for	transactions are done through NEFT and	Statement have	
be identified and	amount of Rs.16239.90 is		Reconciliation	
Amount revived should	It has been observed that an Amount revived should	Yes, Bank Reconciliation statement is	Whether the Bank	10
		subsequent months.	not.	
		recovered from their salaries in	fully recovered or	
	staff.	not more than 3-4 months and are staff.	advances have been	
	temporary advances given to	staff on certain occasions for a period of temporary	temporary	
	As informed to us, there were no	Temporary advances are only given to As informed to us, there were no	Whether all the	9
	total expenditure.			
	expenditure incurred out of the			
	approximate % of capital		expenditure	
revenue expenditure.			total	
account of capital and	in Receipts and Payments		with respect to	
receipt and payment	is not done under various heads		expenditure	
should be done in	followed and proper classification		capital	
	As double entry system is not Proper	22%	b) Percentage of	

Chief Menicipal Officer
Nagar Parkind, Prosemal



			11. Any Other Observation
	Other Observation	GST (Goods and Service Tax)	Income Tax (आयकर)
(For details refer Annexure – I and enclosed tax recovery sheet)	Balances of Receipt and payment account have not matched with Tax Recovery Sheet provided by the Nagar Parishad.	GST received by the Nagar Parishad as per receipt and payment for the FY 2019-20 is Rs.1,25,732.00 and the same could not be verified as GST returns has not provided by the Nagar Parishad. Hence same cannot be commented.	It has been observed that no TDS is being deducted on the salary payment and remitted to the made to employees resulting in government. Quarterly statutory non compliance.  ETDS should be deducted and remitted to the government. Quarterly ETDS return should be filed.
	, , , , ,	1	TDS should be deducted and remitted to the government. Quarterly ETDS return should be filed.

## For MILIND NYATI & CO

Chartered Accountants

Partner

Address of Auditor (CA)

Milind Nyati & Co, Chartered Accountants, 515, Fortune Ambience, 4/2 South

Tukoganj, Indore -452001

9826054571

milindnyati@yahoo.co.in

Email ID

Contact No.

Chief Michael Officer Page 7 of 8

			Annexure – 1
Name of Tax	Amount as per Tax	Amount as per Receipt	Variation
	Recovery Sheet (A)	and Payment Account	(A-B)
		(B)	
संपत्तिकर (Property Tax)	784832	774656	-10176
समेकितकर (Consolidate Tax)	257528	184320	-73208
नगरीय विकास उपकर (Urban Development Cess)	165649	164365	-1284
शिक्षा उपकर (Education Cess)	165649	164365	-1284
भवन-भुमि किराया (House Rent)	952713	774283	-178430
जल उपभोक्ता प्रभार (Water Consumer Charges)	1395258	1456670	61412
Total	3721629	3518659	-202970
*Information of Sanitation Tax has not provided by the Nagar Parishad Khetia.	the Nagar Parishad Khetia.		



## काशिक्य क्लार परिषद् पाक्सेभल, जिस्ला-बद्दवानी, म.प्र.

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00.00682	कमरम रागिनित क रिय । राजक	29
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मुख्य नगर पीतिका अधिकारी. नगर परिषद पानसेमल (म.प.)



# कार्यालय नगर परिषद पानसेमल, जिला-बड़वानी, म.प.

करों की वसूली का माहवार पत्रक वित्तीय वर्ष 2019–20 (माह अप्रेल 2019 से मार्च 2020 तक) माह - मार्च 2020

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मुख्य नगर पालिका अधिकारी नगर परिषद पानसेमल, म.प्र.

## कार्यालय कार परिषद् पाक्सेमल, जिला-बड्वाकी, म.प.

करों की वसूली का माहवार पत्रक वित्तीय वर्ष 2019–20 (माह अप्रेल 2019 से मार्च 2020 तक) माह - मार्च 2020

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